



Virginia Department of Criminal Justice Services
Requisition / Purchase Order

Purchase Order Number

| VENDOR INFORMATION | | Name | Signature | Date |
|---------------------------|---------|-------------------|--------------------|---------|
| Tax ID or SSN: | on file | Requestor | | |
| | | James Christian | <i>[Signature]</i> | 8/6/19 |
| NAME AND ADDRESS | | Manager | | |
| Deisinger Consulting, LLC | | Funds Manager | | |
| Eugene Deisinger | | Linda Jafari | | |
| 3513 Evershot Dr. | | Division Director | <i>[Signature]</i> | 8/6/19 |
| Midlothian, VA 23112 | | Donna Michaelis | | |
| | | Finance Office | | |
| | | Fisher | <i>[Signature]</i> | 8/12/19 |
| | | Director | <i>[Signature]</i> | 8/6/19 |

| Name of Person Providing Quote | Date/Time | Alternate Delivery Address |
|---|------------------------------------|----------------------------|
| Eugene Deisinger via phone conversation | 8/5/19 @ 11:00AM | 08-12-19P01:58 RCVD |
| Phone/Cell Number | 540-392-5284 | |
| Email Address | gdeisinger@deisingerconsulting.com | |

REQUISITION NOTES

10060 0000114614 / 39000Z 10726

| Code Name | Fund Code | Project Code | Program Code | Cost Center | Task | Dept. Code | Amount | % |
|-----------|-----------|--------------|--------------|-------------|------|------------|--------|-----|
| | 01000 | | 303003 | 70022 | | 10720 | | 100 |
| | | | | | | | | |
| | | | | | | | | |

| Description of Goods/Services Item Number Required | Quantity | Unit Price | Extended Price |
|---|----------|------------|----------------|
| Instructor Services for K-12 Threat Assessment Training on Augusty 26, 2019 via webinar | 1 | 240 | 240.00 |
| Instructor Services for K-12 Threat Assessment Training on Augusty 27 2019 in Norfolk, VA | 1 | 3875 | 3875.00 |
| Instructor Services for K-12 Threat Assessment Training on Augusty 28 2019 in Norfolk, VA | 1 | 3875 | 3875.00 |
| Consulting hours (up to 10 hours) | 10 | 120 | 1200.00 |
| | | | 0.00 |
| | | | 0.00 |
| Speakers assume responsibility of all other associated costs. | | | 0.00 |
| TOTAL COST: | | | \$ 9,190.00 |

| Requisition / Purchase Order Notes | State Contract Number | |
|------------------------------------|-----------------------|--------------------|
| eVA # VS0000135865 | Buyer Name | Requisition Number |
| SWaM#: 713708 | Receiver Name | Date |
| 92441 | Receiver Name | Date |
| 91800 | Receiver Name | Date |

Merchandise Received in Good Condition Except as Noted Below

SCOPE OF WORK

Threat Webinar August 26th 1:00PM-2:00PM
Basic K12 Threat Assessment August 27th and 28th in Norfolk
Consulting for Information Sharing Guide

Section I. CONTRACTOR INFORMATION

Deisinger Consulting, LLC
Eugene Deisinger, PhD; President
3513 Evershot Drive
Midlothian, VA 23112
GDeisinger@DeisingerConsulting.com
540-392-5284

DSBSD Certification Number: 713708
eVA Vendor ID: VS0000135865

Section II. CONTRACTOR'S SERVICES

The Contractor shall:

- Prepare content, provide materials, and present the following:
 - Threat Assessment Webinar on August 26th from 1:00PM-2:00PM
 - Basic K12 Threat Assessment in Norfolk, Virginia on August 27th
 - Basic K12 Threat Assessment in Norfolk, Virginia on August 28th, 2019
 - Provide up to 10 hours of consultation to inform the committee responsible for updating the Information Sharing Guide *FERPA Info Trng Gui*
- Accept a fee of **\$9,190.00**, inclusive of all expenses, including travel, preparing content, providing materials, and delivering the presentation/training.
- E-mail the signed Scope of Work to **James Christian** (james.christian@dcjs.virginia.gov) as indication of acceptance of these terms.

Section III. DCJS RESPONSIBILITIES

DCJS shall:

- Issue a Purchase Order in the amount of the fee set forth in Section II to the Contractor to prepare content, provide materials, and deliver the presentation/training described in Section II.
- Coordinate all registration and site logistics related to the event.
- Create and disseminate post-course evaluation forms to participants to complete and submit to DCJS.

Section IV. CANCELLATION

DCJS reserves the right to reschedule or cancel the presentation/training described in Section II without penalty provided DCJS gives notice to the Contractor of the rescheduling or cancellation at least 10 days prior to the date of such presentation/training. Any rescheduled date shall require the approval of the Contractor.

If DCJS reschedules or cancels the presentation/training described in Section II less than 10 days prior to the date of such presentation/training, the Contractor shall not be entitled to the fee set forth in Section II, but DCJS shall reimburse the Contractor for any unrecoverable travel expenses incurred by the Contractor pursuant to Section II.

If DCJS determines that such presentation/training needs to be cancelled due to severe weather conditions or an unforeseen event beyond DCJS's control that prevents the Contractor from performing the Contractor's obligations under this agreement, the Contractor shall not be entitled to the fee set forth in Section II and DCJS shall not be responsible for the reimbursement of any travel expenses incurred by the Contractor regardless of whether such presentation/training is cancelled or rescheduled less than 10 days prior to the date of such presentation/training.

The Contractor shall give DCJS notice of any circumstance that would require the cancellation of the presentation/training described in Section II at least 10 days prior to the date of such presentation/training.

Section V. CONTRACT DOCUMENTS

The documents that constitute the contract are (i) this Scope of Work and (ii) the Purchase Order issued by DCJS. The provisions of the Purchase Order are incorporated by reference into this Scope of Work. The contract between the parties shall not be considered to be duly executed until the Purchase Order is issued to the Contractor by DCJS.

Section VI. PAYMENT

Upon satisfactory completion of the presentation/training described in Section II, the Contractor shall submit to DCJS an invoice for the fee provided. Payment shall be processed within 30 days after receipt by DCJS Accounts Payable of a proper invoice or 30 days after receipt of services, whichever is later.

The Contractor shall mail or e-mail the invoice to:

Virginia Department of Criminal Justice Services
Attention: Accounts Payable
1100 Bank Street, 12th Floor
Richmond, Virginia 23219
dcjsfinancialservices@dcjs.virginia.gov

A completed Commonwealth of Virginia W-9 Form must be included with submission of the invoice if the Contractor has never been paid by DCJS.

Contractor Name: Gene Deisinger PhD

Contractor Signature: Gene Deisinger

Date: 8/5/2019

DCJS Division Director Name: Donna Michaelis

Division Director Signature: Donna Michaelis

Date: 8/6/19

Contractor Bio (one-two paragraphs describing credentials and experience):

Dr. Gene Deisinger is President of Deisinger Consulting, LLC, a professional services firm specializing in protective intelligence and behavioral threat assessment & management services for an international base of clients. Dr. Deisinger, in collaboration with a network of experienced and expert practitioners, provides a range of services including:

- executive consultation regarding strategic approaches to violence prevention,
- training for threat management practitioners,
- engagement and awareness building for organizations, and
- case consultation to support acute risk mitigation and continuity of operations.

As an internationally recognized threat management practitioner with over 25 years of experience, Dr. Deisinger helps organizations to enhance policy, processes, & practices to identify, assess, & manage situations that may pose a threat of violence or significant disruption to continuity of operations. His work has helped many organizations build comprehensive and collaborative processes, enhance practices incorporating relevant and contemporary standards, mitigate risk for violence, and enhance the safety and well-being of their organizations.

Dr. Deisinger serves a wide range of clients in business, technology, education, healthcare, media, government, military, law enforcement, faith communities, non-profit organizations, and security & protective service organizations.

Dr. Deisinger earned his doctorate in psychology from Iowa State University. He is a licensed psychologist, a certified health service provider in psychology, and, until his retirement, a certified law enforcement officer. Until his retirement from government service, Dr. Deisinger served as Deputy Chief of Police & Director of Threat Management for Virginia Tech, positions to which he had been recruited following the mass-casualty incident there in 2007.

